

**State of Nebraska NE Department of Correctional Services
REQUEST FOR INFORMATION**

RETURN TO:
Diane Poppert
801 West Prospector Place, Bldg. #1
Lincoln, NE 68522
Phone: (402) 479-5980

SOLICITATION NUMBER	RELEASE DATE
RFI: Electronic Health Records, NDCS	September 19, 2018
OPENING DATE AND TIME	PROCUREMENT CONTACT
October 31, 2018 2:00 p.m. Central Time	Diane Poppert

This form is part of the specification package and must be signed in ink and returned, along with information documents, by the opening date and time specified.

PLEASE READ CAREFULLY!

SCOPE OF SERVICE

The State of Nebraska (State), Nebraska Department of Correctional Services (NDCS), is issuing this Request for Information RFI E.H.R. for NDCS for the purpose of gathering information to provide **Electronic Health Records (E.H.R.) for NDCS**. The purpose is to validate the requirements and provide feedback and comments that will help the State reach its procurement objectives.

Written questions are due no later than **October 12, 2018**, and should be submitted via e-mail to diane.poppert@nebraska.gov Written questions may also be sent by fax (402) 479-5663.

Bidder should submit one (1) original of the entire RFI response and five (5) copies. RFI responses should be submitted by the RFI due date and time, **October 31, 2018, 2:00 PM CST**.

Sealed RFI responses should be received in Nebraska Department of Correctional Services, Central Office, Purchasing Division by the date and time of RFI opening indicated above.

BIDDER MUST COMPLETE THE FOLLOWING

By signing this Request For Information form, the bidder guarantees compliance with the provisions stated in this Request for Information.

FIRM: _____

COMPLETE ADDRESS: _____

TELEPHONE NUMBER: _____ FAX NUMBER: _____

SIGNATURE: _____ DATE: _____

TYPED NAME & TITLE OF SIGNER: _____

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I. SCOPE OF THE REQUEST FOR INFORMATION

The State of Nebraska, Nebraska Department of Correctional Services – Health Services Division, is issuing this Request for Information, RFI Electronic Health Records for NDCS for the purpose of gathering information to consider providers of Electronic Health Record (EHR) systems.

ALL INFORMATION PERTINENT TO THIS REQUEST FOR INFORMATION CAN BE FOUND ON THE INTERNET AT: <http://das.nebraska.gov/materiel/purchasing.html>

A. SCHEDULE OF EVENTS

The State expects to adhere to the tentative procurement schedule shown below. It should be noted, however, that some dates are approximate and subject to change.

ACTIVITY		DATE/TIME
1	Release Request for Information	September 19, 2018
2	Last day to submit written questions	October 12, 2018
3	State responds to written questions through Request for Information “Addendum” and/or “Amendment” to be posted to the internet at: http://das.nebraska.gov/materiel/purchasing.html	October 19, 2018
4	RFI opening Location: Nebraska Department of Correctional Services 801 West Prospector Place, Building #1 Lincoln, NE 68522	October 31, 2018 2:00 PM Central Time
5	Conduct oral interviews/presentations and/or demonstrations (if required)	To Be Determined

II. RFI RESPONSE PROCEDURES

A. OFFICE AND CONTACT PERSON

Responsibilities related to this Request for Information reside with the State Purchasing Bureau. The point of contact for the RFI is as follows:

Name: Diane Poppert
Agency: Nebraska Department of Correctional Services
Address: 801 West Prospector Place, Building #1
Lincoln, NE 68522
Telephone: 402-479-5980
E-Mail: diane.poppert@nebraska.gov

B. GENERAL INFORMATION

A subsequent Request for Proposal (RFP) may not be issued as a result of this RFI. There will not be a contract as a result of this RFI and the State is not liable for any cost incurred by vendors in replying to this RFI. If an RFP is issued, the information provided will assist the State of Nebraska in developing the Request for Proposal. This RFI does not obligate the State to reply to the RFI responses, to issue an RFP, or to include any RFI provisions or responses provided by vendors in any RFP.

C. COMMUNICATION WITH STATE STAFF

From the date the Request for Information is issued and until RFI opening (as shown in the Schedule of Events), contact regarding this RFI between potential vendors and individuals employed by the State should be restricted to written communication with the staff designated above as the point of contact for this Request for Information.

The following exceptions to these restrictions are permitted:

1. Written communication with the person(s) designated as the point(s) of contact for this Request for Information;
2. contacts made pursuant to any pre-existing contracts or obligations; and
3. State-requested presentations, key personnel interviews, clarification sessions, or discussions.

Violations of these conditions may be considered sufficient cause to reject a vendor's response to the RFI. No individual member of the State, employee of the State, or member of the Interview Committee is empowered to make binding statements regarding this RFI. The State of Nebraska will issue any clarifications or opinions regarding this RFI in writing.

D. WRITTEN QUESTIONS AND ANSWERS

Any explanation desired by a vendor regarding the meaning or interpretation of any Request for Information provision should be submitted in writing to the Nebraska Department of Correctional Services and clearly marked "RFI Number; Electronic Health Records (E.H.R) for NDCS Questions". It is preferred that questions be sent via e-mail to diane.poppert@nebraska.gov

It is recommended that Bidders submit questions sequentially numbered, include the RFI reference and page number using the following format.

<u>Question Number</u>	<u>RFI Section Reference</u>	<u>RFI Page Number</u>	<u>Question</u>

Written answers will be provided through an addendum to be posted on the Internet at <http://das.nebraska.gov/materiel/purchasing.html> on or before the date shown in the Schedule of Events.

E. ORAL INTERVIEWS/PRESENTATIONS AND/OR DEMONSTRATIONS

The State reserves the right to conduct oral interviews/presentations and/or demonstrations if required at the sole invitation of the State. All vendors may not have an opportunity to interview/present and/or give demonstrations. The presentation process will allow the vendors to demonstrate their RFI offering, explaining and/or clarifying any unusual or significant elements related to their response.

Any cost incidental to the oral interviews/presentations and/or demonstrations shall be borne entirely by the vendor and will not be compensated by the State

F. SUBMISSION OF RESPONSE

The following describes the requirements related to the RFI submission, handling and review by the State.

To facilitate the RFI response review process, one (1) original of the entire RFI response and five (5) copies should be submitted. RFI responses should be submitted by the RFI due date and time.

A separate sheet must be provided that clearly states which sections have been submitted as proprietary or have copyrighted materials. RFI responses should reference the request for information number and be sent to the specified address. Please note that the address label should appear as specified on the face of each container. If a recipient phone number is required for delivery purposes, 402-479-5980 should be used. The Request for Information number must be included in all correspondence.

G. PROPRIETARY INFORMATION

Data contained in the response and all documentation provided therein, become the property of the State of Nebraska and the data become public information upon opening the response. If the vendor wishes to have any information withheld from the public, such information must fall within the definition of proprietary information contained within Nebraska's public record statutes. All proprietary information the vendor wishes the state to withhold must be submitted in a sealed package, which is separate from the remainder of the response. The separate package must be clearly marked PROPRIETARY on the outside of the package. Vendor may not mark their entire Request for Information as proprietary. Failure of the vendor to follow the instructions for submitting proprietary and copyrighted information may result in the information being viewed by other vendors and the public. Proprietary information is defined as trade secrets, academic and scientific research work which is in progress and unpublished, and other information which if released would give advantage to business competitors and serve no public purpose (see Neb. Rev. Stat. § 84-712.05(3)). In accordance with Attorney General Opinions 92068 and 97033, vendors submitting information as proprietary may be required to prove specific, named competitor(s) who would be advantaged by release of the information and the specific advantage the competitor(s) would receive. Although every effort will be made to withhold information that is properly submitted as proprietary and meets the State's definition of

proprietary information, the State is under no obligation to maintain the confidentiality of proprietary information and accepts no liability for the release of such information.

H. REQUEST FOR INFORMATION OPENING

The sealed responses will be publicly opened and the responding entities announced on the date, time, and location shown in the Schedule of Events.

III. PROJECT DESCRIPTION AND SCOPE OF WORK

The bidder should provide the following information in response to this Request for Information.

A. PURPOSE AND BACKGROUND

The purpose of this RFI, which is **not** a solicitation to procure, is to gain familiarity with currently-marketed products and services for a comprehensive electronic health record system.

This RFI contains preliminary information to serve as a platform to initiate discussion with the vendor community. The requirements in this RFI are in no way final and are in no way a representation of that which may be contained in a Request for Proposal (RFP), Invitation To Bid (ITB), or any other procurement vehicle. This RFI does not constitute a commitment to issue a request for bids, award a contract, or pay any costs incurred in preparation of a response to this request.

Any information received in response to this RFI will assist the NE Department of Correctional Services in collecting information that may be used at a future date for a procurement. A submission in response to this RFI does not guarantee that the respondent will be included in any subsequent procurement. Likewise, a non-submission in response to this RFI does not preclude a recipient or vendor from inclusion in any future procurement.

Nebraska Department of Correctional Services (NDCS) provides medically necessary dental care, health care, hearing care/audiology, laboratory services, mental health treatment, optometry care, radiology, ultra sounds, MRI and substance use disorder services to inmates incarcerated in our ten (10) facilities across the state and several Nebraska County Jails as well as Interstate Transfers to other states..

The average daily population of the agency was approximately 5229 incarcerated individuals in FY2107. See Attachment I, NDCS Quarterly Data Sheet, April – June 2018. Additional information regarding NDCS is available on line at: <https://corrections.nebraska.gov>

NDCS FACILITY	LOCATION	FACILITY TYPE
CCC-L Community Corrections Center - Lincoln	Lincoln, NE	Clinic (Mon-Fri), and Lab
CCC-O Community Corrections Center - Omaha	Omaha, NE	Clinic (Mon-Fri), and Lab
DEC Diagnostic & Evaluation Center	Lincoln, NE	Intake facility for adult males, Dental, Lab, MH, Optical, SNF, and SUD
LCC Lincoln Correctional Center	Lincoln, NE	Mental Health Level of Care, Clinic, Dental, Lab, RHU
NCCW Nebraska Correctional Center for Women	York, NE	Intake facility for women (all ages), Clinic, Dental, MH / SUD (STAR unit), Maternity/Nursery, Optical, RHU, and SNF
NCYF Nebraska Correctional Youth Facility	Omaha, NE	Intake facility for youth males (adjudicated under 19yo), Clinic, and Lab
NSP Nebraska State Penitentiary	Lincoln, NE	Clinic, Chemotherapy, Dental, Home-Hemodialysis, MH, Optical, RHU, Radiology / MRI, SNF, and SUD
OCC Omaha Correctional Center	Omaha, NE	Clinic, Dental, MH, Optical, RHU, Radiology / MRI, and SUD
TSCI Tecumseh State Correctional Institution	Tecumseh, NE	Clinic, Lab, Optical, RHU, Radiology / MRI, and SNF
WEC Work Ethic Camp	McCook, NE	Clinic, Lab, Optical, and Radiology
NDCS Pharmacy*	Lincoln, NE	Pharmaceutical Distribution Center
NDCS Central Office*	Lincoln, NE	Location of: Medical Director, Director of Nursing, Health Services Administrator, Business Manager, Medical Support Staff, and Medical Records (for discharged or deceased inmates)

*Not an inmate housing facility – will require EHR access and technical support
Clinic = Standard Medical
RHU = Restrictive Housing Unit

Lab = Laboratory Services
SNF = Skilled Nursing Facility

^Future Service
MH = Mental Health
SUD = Substance Use Disorders

B. CURRENT BUSINESS PRACTICES

NDCS is currently using a combination of a paper/physical copy chart system and an intranet-based application to maintain patient health records for each inmate (see Attachment III). Our process is to ensure availability of entire health record and maintain confidentiality requirements. The patient's health record serves as the single comprehensive source of accurate chronological documentation of all health care provided to a patient in one of our ten facilities. The standard is to be consistent with current and subsequent revisions of State and Federal requirements, NITC Standards, HiTECH Act, NDCS policies, and applies to all facilities and programs. Additionally, NDCS has NICaMS (Nebraska Inmate Case Management System) a database housing statistical information, such as: mental health, substance use disorders, identification of chronic care patients, lower bunk passes, consultations, infectious disease, and current immunizations. All current electronic data related to the health record will need to be available in the proposed system/solution. This may be accomplished via application functionality and/or data conversion.

C. CURRENT ENVIRONMENT

The Nebraska Department of Corrections operates 10 facilities responsible for 6500 inmates with a staff of 2200 employees. The primary applications that support Inmate Case Management and Inmate Accounting include:

1. CTS – Corrections Tracking System: This application is the oldest application and was rewritten on a relational database on the mainframe around the year 2000. This version runs on DB2/CICS today and is the initial 'starting point' for entry of an inmate.
2. CIT – Corrections Information and Tracking system (CIT): This system was developed and then implemented on May 1, 1997. This system is crucial to the stability of maintaining accurate financial records for the inmate population. This is a mainframe system that has reporting limitations from the start the system. Certain reports and data can only be obtained through Structured Query Language (SQL) which runs against the live production system. Since being developed almost 20 years ago, the advancement of technology and platforms has given us the opportunity to develop a more efficient, effective and supportable application.
3. NICaMS (previously 'Websuite') – the Nebraska Inmate Case Management System (NICaMS) was developed to replace applications developed by NDCS on the IBMs VM platform that was being 'sunsetting'. These applications are web-based, written in Java and use a SQL-Server back-end. As this platform is more flexible, accessible and maintainable, all new application development was to be done on this platform. The platform has grown to over 200 screens and subsystems. Sentence Calculation was moved from CTS to NICaMS in 2016.
4. An Oracle Business Intelligence and Reporting product (OBIEE) that runs on the web platform is used for all the majority of NDCS's reporting. Extensive dashboards of canned reports spanning a half a dozen business areas have been built in this tool. It also is used for ad hoc reporting as well. In order to include data

that originates on the mainframe (in DB2), that data must be passed down to SQL Server tables.

The three systems are tightly dependent on each other, but require nightly downloads from the mainframe to the SQL Server platform to keep them synchronized. As a result, data that originates on the mainframe could be 24 hours behind when viewed from the NICaMS screens or when reported on through OBIEE.

In 2010, all Adult Parole data we moved off the mainframe into NICaMS, to a subsystem called PIMS. Then in March of 2015, the first large-scale effort to move significant modules from CTS on the mainframe to NICaMS was initiated. That project – the Sentence Calculation Rewrite Project (SCRCP) moved all inmate sentence calculation functions from the mainframe to NICaMS. This NICaMS subsystem went live on 9/24/2016.

What remains on the mainframe are portions of CTS and all of CIT. The admission process and all inmate movement tracking remain in CTS and will need to be moved to NICaMS. The admission process in CTS can also be thought of as the 'first step' in the CIT system; upon entry of a new inmate into CTS, all the inmate accounts in CIT are set up. CTS and CIT are tightly integrated and dependent on each other. Consideration of both systems has to be planned for in any future project to migrate either from the mainframe to the web platform.

NDCS recently contracted with Advanced Technologies Group LLC (ATG) for Pharmacy administration software, and perpetual license of the ATG Pharmacy Module, which includes, but is not limited to: provider ordering system management, prescription order/filling, pharmacy perpetual inventory, electronic medication administration record (eMAR), and reports. This software has an interface to the NDCS demographic information.

Additionally, NDCS has contracts with several corporate entities that provide equipment and monitoring systems which will require the ability to upload or integrate to an EHR. These contracts include but are not limited to:

- CompuMed 12-lead EKG/ECG equipment and Holter Monitors,
- MobilexUSA On-site Ultrasounds and X-rays
- Shared Medical Services: mobile MRI on-site services,
- Northwest Respiratory cPAP/aPAP machines,
- University of Nebraska Medical Center Pathology laboratory services.
- Siemens Healthcare – Wintox Laboratory Information System

If NE to Host, OCIO Hardware Requirements:

- i. Virtual Test server
- ii. Windows 2016, 16GB RAM, 2 Xeon CPU's
- iii. Tomcat and SQL Server.

Primary Data Center

- iv. Two Clustered Physical DB Servers
 - a. Windows 2016 with MS SQL Version 16
 - b. Quad-core Xeon CPU w 64GB RAM
 - c. Separate disks
 - d. OS – Raid5 (~100GB)
 - e. Data – Raid1 (~50GB)
 - f. Log – Raid1 (~20GB)

- g. Backups – Raid5 (~100GB)
- v. Two virtual web servers with NLB
 - a. Windows 2016, 16GB RAM
 - b. 2 logical cores each (presume host has relatively current Xeon pros)
 - c. Tomcat
 - d. Microsoft NLB or other Load Balancing Appliance

Secondary Data Center

- xvii One Physical DB Server
- xviii Matching hardware as Primary
- xix One virtual web server matching hardware as Primary; alternatively, could be VM replicas of the primary servers

Workstations

- xx. Active X controls pre-installed (or admin rights for user to install via the browser)
- xxii Active Directory or LDAP authentication source
- xxiii. Printers with predefined name for Pharmacy Labels
- xxiv. Support Chrome: Windows IE11 is not supported by NDCS at this time.

. Application will be compatible with a Chrome Browser.

D. OVERVIEW OF CURRENT SHORTCOMINGS

There are numerous shortcomings with the current systems that contribute to inefficiencies, delays, redundant effort and errors:

- a. The paper based chart system limits immediate access to patient records, requires physical transportation of the record, requires redundant recording of information, reduces legibility, increases the likelihood of errors, and does not permit direct concurrent or retrospective reporting and analysis.
- b. The lack of electronic systems has made it more difficult to hire physicians, nurses, interns and other professional staff.
- c. Communication about the inmate/patient (e.g., AWOL status) is inhibited between clinicians, therapists, consulting physicians, pharmacy, etc. and between facilities.
- d. Referrals and consultations require additional documentation for the inmates to be seen outside of the facilities and/or requesting an authorized specialist to consult on-site. This increases the paper burden, as well as cost of toner cartridges and staff time.
- e. There is no electronic inmate/patient information sharing with DHHS, county jails, and other community referral sources/providers, from court-ordered admissions/intake.
- f. Without systems that meet Meaningful Use requirements, there are no electronic drug-drug and drug-allergy checks, medication reconciliation, clinical decision support capability, clinical information exchange, recording and provision of patient-specific education resources, and automated feeds to state registries. This negatively impacts patient safety and increases manual effort.

- g. There is no patient scheduling system – all patient appointments are recorded via spreadsheet and/or printed on paper. This makes it difficult to coordinate and plan for the patient’s activities during the day. Resource scheduling would be helpful to reserve the rooms, equipment and staff.
- h. There is no electronic role-based access to psychiatric reports which could lead to inappropriate access to sensitive information.
- i. There is no e-prescribing for inmates transferring or discharging from other facilities, inmates whom may become hospitalized or require “emergency” care outside of traditional hours of operation.
- j. There is no remote physician access to the patient records. Physicians must travel to the facility to review the records when on-call.
- k. There are no alerts when documentation tasks on a patient are due (some are at defined intervals, by regulation). This can result in the facility being out of compliance.
- l. There is no electronic dictation system which allows the user to upload dictation and sign/edit with an electronic signature. NDCS currently uses Dragon software for dictation.
- m. When outside facilities request medical records, there is no electronic process for acquiring permission and compiling a chart for electronic submission.
- n. There is interest in versioning of documents/data to determine changes and when/who made the changes.
- o. There is no electronic routing of documents/data to allow for only certain components of the medical record to be shared.
- p. There is no ability to enter electronically non-medication orders/order sets.
- q. Nurse Treatment Protocols are currently printed and handwrote, if possible scanning and uploading the completed forms into the inmate/patient medical record via Optical Character Recognition (OCR). OCR for document type and/or reading the uploaded documents.

E. SCOPE OF WORK

In addition to continuing the functions provided by the existing systems, noted above, NDCS would like a system that:

- a. Maintains a central repository of all patients, that allows patient information to be shared across all NDCS facilities (so that transfers between facilities do not require re-entry of information)
- b. Meets all CMS Meaningful Use requirements for Stages 1, 2 and 3
- c. Search, shares and exchanges inmate/patient information with a wide variety of justice agencies and/or healthcare systems electronically.
- d. Supports electronic revenue cycle functions
- e. Provides support for clinical decision support with alerts based on user-defined rules

- f. Supports documentation in the behavioral health (mental health and substance use disorders), chronic care, and developmental disabilities settings
- g. Is integrated with, or can interface to, ATG Pharmacy Administration Software System or other clinical.
- h. Is integrated with, or can interface to, a laboratory information system, Wintox.
- i. Supports the long term care environment, including the capture and submission of Minimum Data Set (MDS) information
- j. Is integrated with, or can interface to, a dialysis system
- k. Supports documentation by therapists in Occupational, Physical, and Speech Therapy.
- l. Supports documentation of intake medical screenings, vital signs, blood sugar checks, and other health checks, see Attachment II.
- m. Provides a mechanism for user defined, ad hoc reporting, as well as analytical reporting
- n. Supports document imaging and indexing to identify document types and attach to an inmate/patient's record for readily available for retrieval internally to NDCS.
- o. Provides the ability to attach other digitized documents (e.g., captured by a fax server) to an inmate/patient's record and/or uploads electronically.
- p. Supports resource scheduling (e.g., equipment, rooms, and clinicians) and patient scheduling into those resources.
- q. Captures patient data electronically from medical devices (e.g., glucometers, aPAP/cPAP, sleep studies, EKG/ECG, x-rays, etc.).
- r. Supports documenting on handheld or tablet devices (wireless and/or corded).
- s. Supports telemedicine (e.g., remote consults, psychology and tele-psych)
- t. Supports staff credentialing and education tracking or related to a *Learning Management System (Educational Development Center (EDC))*.
- u. Supports infection control monitoring, tracking and reporting
- v. System should be able to accept patient demographic data via an interface. Additional interfaces should be able to transfer/read/link data from independent systems in order to compile a complete medical record. Bi-directional interface preferred.
- w. Ability to create and/or generate electronic forms and reports should be available. Reports should be end-user customizable or data elements should be exportable.
- x. Ability to route, sign and markup documents should be available, i.e. e-signature. Must be compatible to OCIO Technology Access Standards found at <http://nitc.nebraska.gov/standards/2-201.html>
- y. Capability to enable/disable specific components to adapt to the needs of each facility and or medical specialty.

- z. Provides for order entry and e-prescribing, remotely and on-site.

F. REQUESTED INFORMATION

1. Company Information

- a. Summary of company location, website, and size.
- b. Contact information for the company: Name, title, email, and phone.
- c. Brief history of the company.
- d. Summary of company's current offerings (products and services).
- e. Summary of company's current customer base.
- f. Copy of standard brochure / literature about the company, if available.
- g. References from other Jails / Department of Corrections.

2. Solution Information

- a. Description of marketplace adoption and customer base.
- b. Summary of high-level capabilities and modules for the product (i.e., the business functions and processes that are supported).
- c. Description of functional capabilities, including selected screenshots of UI.
- d. Description of reporting / analytical capabilities, including selected screenshots of actual reports.
- e. Description of capabilities or methods for integration and inter-operability with other systems. For example, i.e. Canteen.
- f. Description of capabilities or methods for data conversion and document uploads.
- g. Description and/or depiction of technical architecture, including operating systems and database management systems.
- h. Description of security and compliance capabilities and user access security logs
- i. Summary of performance benchmarks and success factors.
- j. Description of deployment options [typically self-hosted in the NE Department of Correctional Service's or OCIO data center or third-party-hosted on an outsourcing model (with either the NE Department of Correctional Services or the vendor securing arrangements with the third party), decentralized, or cloud-hosted under a SaaS model]
- k. Description of equipment, products, or services required or recommended to enable or complement your product (e.g., printers or barcode readers or third-party data services)

- l. Description of approach to patches, maintenance, enhancement requests, and product upgrades.
- m. Description details of warranties and/or service level agreements (SLAs) (maintenance).
- n. Description of system updates and schedules.
- o. Description of average system up-times and response times.
- p. Summary of the model or structure for licensing and pricing (NOT THE PRICING ITSELF, but rather the drivers or components or basis of pricing)
- q. Summary of the product roadmap (for which, the NE Department of Correctional Services seeks no commitments or guarantees).
- r. Location of any resources for reading, training, or demonstrations, if available on the Web.
- s. Copy of standard brochure / literature about the relevant product(s), if available.
- t. Sample project plan to include core tasks and average implementation timelines.

3. Services Information

- a. Description of standard implementation approach and services, including resources and their levels of commitment.
- b. Description of training approach, resources, and services.
- c. Description of model and resources for product support.
- d. Description of preferred or certified partners for integration or support, if any.
- e. While absolutely no solid or specific costing/pricing data is to be submitted with this RFI, respondents may provide general budgetary figures for modules or programs. General figures for budgetary planning purposes would be helpful to NDCS, but are not required with the RFI submission.

G. FUTURE SOLICITATION RECOMMENDATIONS

NE Department of Correctional Services requests respondents recommend any metrics, documentation, and information that NE Department of Correctional Services should furnish bidders in any future solicitation. Respondents should indicate the significance or criticality of that information to the success of either the procurement itself or the subsequent implementation and operation of the solution.

Also, please provide any additional clarifications or recommendations that might be valuable to the NE Department of Correctional Services in developing and issuing a future procurement. All input is valued.

Form A

Vendor Contact Sheet

Request for Information Number: Electronic Health Records for NDCS

Form A should be completed and submitted with each response to this solicitation document. This is intended to provide the State with information on the vendor's name and address, and the specific persons who are responsible for preparation of the vendor's response.

Preparation of Response Contact Information	
Vendor Name:	
Vendor Address:	
Contact Person & Title:	
E-mail Address:	
Telephone Number (Office):	
Telephone Number (Cellular):	
Fax Number:	

Each vendor shall also designate a specific contact person who will be responsible for responding to the State if any clarifications of the vendor's response should become necessary. This will also be the person who the State contacts to set up a presentation/demonstration, if required.

Communication with the State Contact Information	
Vendor Name:	
Vendor Address:	
Contact Person & Title:	
E-mail Address:	
Telephone Number (Office):	
Telephone Number (Cellular):	
Fax Number:	